**Simarjeet Singh Chawla**

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Summary

Hardworking, outgoing and friendly student who is organized, punctual and fun to be around. I am regarded as career oriented, ethical and a team player who is seeking part time position.

Highlights

* Proficient with Microsoft Excel, Word and PowerPoint
* Mathematical aptitude
* Listening skills
* Ability to mediate disputes
* Quick learner
* People Person
* Customer and service oriented
* Energetic self-starter
* Can stand for extended periods

Education

**Post Graduate Certificate in Blockchain Foundations 2023-Present**

George Brown college

**Post Graduate Certificate in Cyber Security Operations 2022-Present**

York University School of Continuing Studies

**Bachelor of Technology in Computer Science Engineering 2018-2022**

Medi-Caps University (India)

**Higher Secondary Education 2016-2018**

The Emerald Heights International School (India)

Experience

**Cashier September 2016- January 2018**

**D-mart –** Indore**,** India

* Greeted every customer with a smile and inquire about store experience.
* Answer questions about merchandise and maintain current knowledge of all promotions.
* Efficiently ring up items and process payments to keep customers flowing through check-out aisles.
* Volunteer for extra work to cover short-staffed shifts.

**Sales Associate/Stock coordinator November 2022-Present**

**Call It Spring-** Toronto, Canada

* Assist an average of 50 customers per day in finding or selecting nad providing recommendations.
* Stock, replenish, and organize inventory with accuracy and efficiency.
* Maintain accurate and attractive merchandise displays, ensuring strategic placement of products in order to maximize purchases
* Provide outstanding customer service, receiving 99% in customer service feedback surveys.
* Assisted team members when necessary in handling cash registers, cashing customers out, labeling products, unloading merchandise and cleaning up.

Availability

* Monday: Available from 9am-6pm
* Tuesday: Available from 9am-6pm
* Wednesday: Available from 9am-6pm
* Thursday: Available from 9am-6pm
* Friday: Available from 9am- 6pm
* Saturday: Available all day
* Sunday: Available all day

Extracurricular Activities

* Qualified for the All India IPSC Hockey Championship 2017-2018.
* Special delegate mention in the Indian International Model United Nations 2015-2016.
* Secures 3rd position in the PIE (Patrika in Education) school Olympics in hockey 2017.